Call to Order and Introductions: President Stanwood Kanna called to order the 11th meeting of the ADEX House of Representatives at 8:10 a.m. on Sunday, November 15, 2015 in the Signature Ballroom, Doubletree Hotel, Rosemont, IL.

Roll Call: President Kanna introduced the members of the House of Representatives: Dentist/Administrator Representatives: Dr. Lisa Fox, CO; Dr. Robert Sherman, HI; Dr. Robert Gherardi, NM; Dr. Bryan Blasco, NV; Dr. Jonna Hongo, OR; Dr. Scott Houfek, WI; Dr. Bryan Chapman, MO; Dr. Leo Huck, WI; Dr. Rand Harlow, IL; Dr. Matthew Miller, IN; Dr. Rhonda Hennessy, MI; Dr. Mary Ellen Wynn, OH; Dr. Charles Holt, Jr., TN; Dr. Al Rizkalla, VA; Dr. Stan Kaczkowski, WV; Dr. Ron Moser, MD; Dr. Jack Erhard, PA; Dr. Lance Banwell, CT; Dr. Jezelle Sonnier, DC; Dr. Olutayo Delano, USVI; Dr. Arthur McKibbin, Jr, NH; Dr. Joseph Battaglia, NJ; Dr. Russell Chin, RI; Dr. Bruce Seidberg, NY; Dr. David Moyer, ME; Dr. Stephen DuLong, MA; Dr. John Lavoie, VT; Dr. William Chesser, AL; Dr. Conrad “Chip” McVea, III, LA; Dr. Roy Irons, MS; Dr. Clifford Feingold, NC; Dr. Augusto Cesar Garcia-Aguirre, PR; Dr. Wade Winker, FL; Dr. Winston Grey, JA; Dental Hygiene Representatives: Mary Davidson, RDH, OR, District 2; Ms. Deborah Polc, RDH, MO, District 3; Ms. Nan Kosyrda Dreves, RDH, WI, District 4; Ms. Lynda Sabat, RDH, OH District 5; Ms. Marie Ellen Brickley-Raab RDH, PA, District 7; Sibyl Gant, RDH, DC, District 8; Ms. Susan Perlinie, RDH, District 9; Ms. Carol Williams, RDH ME, District 10; Ms. Laura Richoux, RDH MS, District 11; Ms. Irene Stavros, RDH, FL, District 12; Ms. Salli-Jo Walker, JA, District 13; Consumer Representatives: Mr. Alton Harvey, Sr, OR, District 2; Ms. Judith Ficks, WI, District 4; Ms. Clance LaTurner, IN, District 5; Mr. Allan Horwitz, PA, District 7; Ms. Lynn Joslyn, NH, District 9; Ms. Vicki Campbell, FL, District 12; Mr. Michael Williams, JA, District 13. There were 52 out of 59 State Board, District Hygiene and Consumer Representatives present. A quorum is present.

President Kanna introduced ADEX officers, Dr. William Pappas, NV, Vice-President; Dr. Dr. Jeffery Hartsog, MS, Treasurer; and Dr. Bruce Barrette, WI, Immediate Past President; Dr. Guy Shampaine, MD, Chief Executive Officer; Mr. Patrick D. Braatz, AZ, Chief Operating Officer.

President Kanna also introduced representatives from Associate Member organizations: Dr. Richard Black, Trustee representing the American Dental Association (ADA); Ms. Niveditha Rajagopalan, representing the American Dental Students Association (ASDA); Dr. Gregory Chadwick, American Dental Education Association (ADEA); Dr. William Judson, representing the National Dental Board of Canada (NDEB);

ADEX Board of Directors Members in attendance: Dr. Patricia Parker, OR, District 2; Dr. Keith Clemence, WI, District 4; Dr. Dennis Manning, IL, District 5; Dr. John Reitz, PA, District 7; Dr. David Perkins, CT, District 8; Dr. Richard Dickinson, VT, District 10; Dr. Samuel Trinca, District 11; Dr. Wade Winker, FL, District 12; Ms. Mary Johnston, RDH, MI, Hygiene Member; Clance LaTurner, Consumer Member.

Additional Guests: Dr. Rene McCoy-Collins, District of Columbia Board; Ms. Laverne Whitmore, RDH, IN, ADEX RDH Exam Committee; Ms. Kathleen Gazzola, RDH, ADEX RDH Exam Committee; Stacy Ploude, New Hampshire Dental Board; Cheryl Bruce,
RDH ADEX RDH Exam Committee; Beth Clemence, RDH ADEX RDH Exam Committee; Dr. Eleanore Awadala, Ohio Dental Board; Kathy Heiar, Illinois Dental Board; Tammy Swecker, Virginia Dental Board; Dr. John Dixon, Chair ADEX-Dental Examination Committee; Carla Stack, RDH, North Carolina Dental Board; Dr. Leonard Britten, Florida Dental Board; Dr. Ellis Hall, CDCA, MD; Alex Vandiver, MD, Chief Executive Officer - CDCA; Michael Zeder, CDCA; Cindy Jones, NC, Executive Director CITA; Hannah Hankinsn, NC, CITA; Ms. Leah Diane Howell, Executive Director, MS, Mississippi Dental Board.

Also in attendance: David L. Hankey, Esq, General Counsel ADEX.

Presentations from Associate Members

**ADA – Dr. Richard Black, ADA Trustee.**

I am Richard Black, DDS, MS and I bring you greetings from the American Dental Association as the 15th District Trustee.

The ADA appreciates the opportunity to participate first-hand in the process and view the outcomes of the American Board of Dental Examiners in the past and today.

The ADA has long been a proponent of ethical testing and is pleased to see great progress has been made in the latest pilot study at Buffalo where according to those participating "beneficence was actually a reality", "patients were not compensated", and "no one was "used" for an exam".

The ADA was pleased to be a participant in the pilot process and looks forward to testing that will be standardized and fair to both the licensee and the patients participating on a national basis.

Thank you for your hospitality in Chicago.

**ADEA - Dr. Gregory Chadwick.**

Good morning, I am Greg Chadwick, the Dean at the East Carolina University School of Dental Medicine of Dental Medicine and I am pleased to be representing the American Dental Education Association at your House of Representatives.

As someone who has been an advocate for the mobility of licensed dentists for many years, I commend you on your role in this effort and the progress that has been made to date. If you had asked me 30 years ago, or even 10 years ago, if we would have made the progress that we see in the country today, I probably would not have believed it. This progress has been gratifying, but from the Deans perspective we believe we still have a ways to go.

The Dean’s would like to see further movement toward the elimination of the patient in the licensure exam process and ultimately, elimination of the patient-based exam. I am optimistic that someday, in the not too distant future, we will eliminate the patient in the examination process and you may be the group to take us there with technology and perseverance.

I am anxious to learn more this morning about your results with the "Buffalo Model" and what your next steps will be.
Again, congratulations on your progress and clearly we are making progress. As Former Supreme Court Chief Justice Oliver Wendell Holmes said years ago: “It is not so much where we stand……as the direction we are moving (and I would add moving together).

Best Wishes for a successful House of Representatives.

**NDEB of Canada - Dr. William Judson.**

Dr. Judson brought greetings from the National Dental Examining Board of Canada and thanked the ADEX House of Representatives for the opportunity to attend and observe the meeting.

He noted many similarities between the two organizations and congratulated ADEX on their achievements over the past 11 years and briefly highlighted the various examinations and assessments that the NDEB administers and stated that all of the exams and assessments are working very well.

Dr. Judson highlighted some of the activity that has occurred at the NDEB in the past year, including the completion of a new strategic plan and beginning the development of a new virtual examination. The goal of the new examination is to replace the current written and Objective Structural Clinical Examination (OSCE) Examinations with a virtual integrated OSCE style examination. There are many critical thresholds that must be met prior to administration of the examination. Launch date would be a couple of years out at the earliest.

**ASDA – Ms. Niveditha Rajagoplan**

Ms. Niveditha Rajagoplan, President of the American Student Dental Association brought greetings on behalf of the ASDA.

ASDA understands alternatives to the current process exist, however the Association believes an ideal licensure exams should:

- not use human subjects in a live clinical testing scenario
- psychometrically valid and reliable in its assessment
- reflective of the scope of current dental practice
- universally accepted

The American Student Dental Association (ASDA) believes demonstration of both kinesthetic and clinical decision-making competence is necessary to obtain initial dental licensure. ASDA believes this should be demonstrated through the following:

- manikin-based kinesthetic assessment,
- non-patient based Objective Structured Clinical Examination (OSCE)
- submission of a portfolio of comprehensive patient care.

While ASDA understands and appreciates that the sentiment of the Buffalo CIF model is to create an exam that is preferable to the current exam as far as ethical concerns, ASDA does not support live patient-based licensure examinations.

**Adoption of Agenda:** Dr. Charles Holt, Jr, TN; moved and Dr. Scott Houfek, WY, seconded, a motion to adopt the agenda with the provision that the President could reorder items if necessary. The motion passed by general consent.
Adoption of Proceedings of the 10th ADEX House of Representatives, November 8, 2014

Dr. Arthur McKibbin, Jr., NH, moved and Mr. Alan Horowitz, PA, seconded a motion to adopt the proceedings of the 10th ADEX House of Representatives, November 8, 2014. The motion passed by general consent.

President’s Report

Dr. Stanwood Kanna, President of ADEX gave the following report:

Aloha and welcome to the 11th Annual Meeting of the American Board of Dental Examiners (ADEX). I would like to first recognize the members of the Executive Committee whose leadership, skills and knowledge were invaluable in 2015. Vice President, Dr. Bill Pappas, Treasurer, Dr. Jeff Hartsog, Immediate Past President Dr. Bruce Barrette, COO, Mr. Patrick Braatz, CEO, Dr. Guy Shampaine and Mr. David Hankey, ADEX legal counsel. What an amazing and exciting year we have had. The ADEX dental examination is accepted in 42 states and jurisdictions. The ADEX DH exam is accepted in 39 states and jurisdictions.

The ADEX examination is administered in over 45 dental schools and dental hygiene schools throughout the country. Over 3500 dental exams are administered every year. With the administration of the very first ADEX dental examination series outside the United States, in Jamaica, we have extended our borders through outreach with an understanding of mutual philosophies. In January of this year, we pioneered with our partners a new model of clinical licensure examination that would never have worked had it not been for the unique leadership, risk taking, sacrifice and creativity. Key people whose belief was in making things happen, looking outside the box with the willingness to listen and to stake their reputation on the outcome. The Patient Centered Curriculum Integrated Format, also known as the Buffalo Model, has become the buzz around town. This model takes into consideration the Educators, Dental candidates and Third party Examiners but places the patient at the focus of the exam utilizing a philosophy of what would be in the best interest of the patient in a clinical based examination.

We have implemented a Quality Assurance program with the administering Testing Agencies assuring our member states boards that the administration of the ADEX examination is uniform, consistent and follows all ADEX and standard exam design protocols. This ensures the validity and reliability of the exam process. ADEX has unfolded a new dental exam Calibration with an interactive, audience responsive, tablet based calibration system. The calibration is more robust with less replication, has samples with built in measurements so there is less speculation and is a more definitive evaluation of the exam criteria. Improving examiner inter-rater reliability is also designed into the process.

ADEX has learned much this past year and we are stronger for it. As Charles Swindoll once said, “We cannot change our past…we cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and this is our attitude.” ADEX has an attitude to succeed against all odds, against all challenges, against all who seek to see us fail. All the hard work contributed by the committees, examiners and leadership of ADEX, the CDCA and the CITA to develop and administer the ADEX exams are the fuel that moves us forward. We have not accomplished what we have by luck or by chance but by hard work, perseverance and a great attitude.
Ms. Nan Dreves has finished her tenure as the ADEX Dental Hygiene chair and I am honored to recognize her. Through her leadership, Nan and her committee has developed a premier dental hygiene examination with an electronic scoring platform and soon to be, examiner management platform. Through her guidance, perseverance and devotion the ADEX dental hygiene committee will present the very first joint administration of an ADEX dental hygiene examination in the history of ADEX in 2016. Her leadership in the committee will be missed.

Dr. John Dixon, whom I have known for a long time, took over the leadership of the ADEX Dental Examination Committee last year. As we all know, the ADEX Dental Exam Committee is the essence of ADEX. Asked to be the chairman with no experience and a huge learning curve, John has always approached his tasks with a common sense philosophy. John says, “If it smells like a duck, quacks like a duck and looks like a duck, it probably is a duck.” With this approach the Dental Examination Committee has again succeeded in presenting an innovative, current and psychometrically sound and valid examination for the ADEX House of Representatives to approve. His leadership is inspiring.

We are proud of our accomplishments and even prouder of our member examiners who devoted their time, their efforts and their commitments to volunteer for the numerous committees that are the workforce of ADEX. With their diligence to accomplish their tasks, it is now the task of the HOR to approve their hard work. Thank you all for a great year and for all our accomplishments at ADEX. Next year we are looking at an exciting year of implementations of new designs, new protocols and criteria. At the same time, we are working to continue developing the Nation’s most widely accepted initial dental and dental hygiene licensure examinations. We must stay focused on our goals and continue to strengthen our foundation.

Mission Statement AdHoc Committee Report

Dr. Wade Winker reported the following:

The ADEX Board of Directors met in June 2014 for a strategic planning session. With the assistance of a professional facilitator, the BOD developed a short and long range strategic plan. Part of the strategic plan was a lengthy mission statement.

ADEX Mission Statement

To provide the dental community with test construction and administrative standardization for national uniform dental and dental hygiene clinical licensure examinations. The schedule of these examinations, when delivered in the Progressive Integrated Examination (PIE), allows for early identification of deficiencies or weaknesses within clinical skill sets and provides opportunities for remediation in an educational environment. These examinations demonstrate integrity and fairness in order to assist state boards of dentistry with their mission to protect the health, safety and welfare of the public by assuring that only competent and qualified individuals are allowed to practice dentistry and dental hygiene.

At the June 2015 Board of Directors Meeting, Dr. Wade Winker requested the formation of a task group to review the ADEX mission statement. Dr. Kanna created a task group of Ms. Clance LaTurner (Chair), Ms. Nan Dreves, Dr. Denny Manning, and Dr. Winker.
Action: The task group met twice via conference call and developed the following mission statement: "Develop clinical licensure exams for dental professionals." The task group feels this mission statement clearly states what ADEX does and helps clarify the significant misunderstanding that ADEX administers dental exams and that the testing agencies develop dental exams. The task group also feels that abbreviated mission statement would continue to serve ADEX in the future when exams are needed for specialty licensure, mid-level providers, lab technicians, etc.

Dr. John Dixon, Chair - ADEX Dental Examination Committee - Dental Examination Overview

Dr. Dixon provided an overview from the following ADEX Dental Examination Subcommittees:

Report from the ADEX Dental Subcommittee on Prosthodontics

Report from the ADEX Dental Subcommittee on Periodontics

Report from the ADEX Dental Subcommittee on Endodontics

Report from the ADEX Dental Subcommittee on Restorative Dentistry

Report from the ADEX Dental Subcommittee on Scoring

- Made changes which allow the Buffalo Model CIF format to be delivered this year at schools who request it. This will be at the CDCA sites this year with CITA's future use to be determined after further study of the logistics.

- Developed a procedure by which a candidate can perform an Indirect Pulp Cap, where indicated, starting with the 2017 Examination.

Dr. Scott Houfek moved and Dr. Arthur McKibbin seconded a motion to accept the Dental Examination Committee Report. Motion approved by general consent.

Nan Kosydar Dreves, RDH, MBA - Chair ADEX Dental Hygiene Exam Committee - Dental Hygiene Examination Overview

- Length of the examination extended from 90 minutes extended to 120 minutes.
- Scoring rubric changed in many areas - all points for radiographs removed – they are now part of patient eligibility. If radiographs are not of diagnostic quality - patient is deemed ineligible.
- Definition of the calculus in the detection exercise redefined to match the definition we use for qualifying calculus. Calibration will be changed accordingly.
- Manual revisions provided in multiple areas to improve the clarity of information given to candidates.
- No major changes in the content or criteria of the exam.
- Electronic format is going very well.
- Candidate surveys continue to be conducted after the exam.

Dr. Scott Houfek, WY, moved and Ms. Clance LaTurner, IN, seconded a motion to
accept the Dental Hygiene Examination Committee Report. Motion approved by general consent.

**Treasurer Report and ADEX Budget**

Dr. Jeffery Hartsog, ADEX Treasurer reported that the current ADEX Fund Balance is $21,218.31 and the ADEX budget for 2015 – 2016 is $463,350.00

Dr. Charles Holt, TN, moved and Dr. Scott Houfek, WY, seconded a motion to accept the Treasurer's Report. Motion passed by general consent.

**Proposed Bylaws Changes**: Dr. Jonna Hongo, OR, Chair of the By-Laws Committee reported on the recommended changes to the ADEX By-Laws as recommended by the ADEX Board of Directors.

BYLAWS
OF
AMERICAN BOARD OF DENTAL EXAMINERS, INC.

ARTICLE ONE. MEMBERS

SECTION 1. General. The membership of this Corporation shall include Member Boards and Associate Members as provided below.

A. The membership of this Corporation shall include the Boards of Dental Examiners of each Jurisdiction which by statute, regulation, resolution, order, or written agreement, agreed to accept the results of the dental and/or the dental hygiene examination(s) conducted on forms and by methods developed by this Corporation.

“Jurisdiction” shall mean a country or the state, province, or other political subdivision thereof.

The term “Board of Dental Examiners” shall be construed to mean the governmental body in each jurisdiction granted the authority to examine candidates for, or advice with respect to, licensure of dentists, dental hygienists, or other dental health care providers under the jurisdictions law in effect at the time the determination is made. (Boards of Dental Examiners which are members of this Corporation are hereinafter referred to as “Member Boards.”) Additional Boards of Dental Examiners may be admitted as Member Boards by a majority vote of the Board of Directors of this Corporation, subject to compliance with these Bylaws.

Each Member Board shall have one vote to cast on all matters submitted for a vote of the Members. The vote shall be cast by a dentist representative or the Executive Director or equivalent thereof designated by each Member Board. Each dentist representative shall (i) be the member of the Dental Examination Committee representing his or her Board; and (ii) provided that the dentist representative designated by a Member Board shall be or has been
an active member of that Member Board. Member Boards will be entitled to vote on matters related to the examination(s) that they accept.

B. Dental Hygiene/Consumer Representation. In addition to each Member Board having a vote, each Dental Hygiene District Representative and District Consumer Representative are each entitled to one vote in the ADEX House of Representatives. As provided in Section 2, below, the membership of this Corporation is divided into thirteen (13) districts. Member Boards from the United States jurisdictions shall comprise twelve of the district "Domestic Districts", and jurisdiction from outside of the United States shall comprise the International District. Each Domestic District shall elect one (1) dental hygiene representative and one (1) consumer board member representative who are or have been members of a Member Board to attend and participate in annual meetings of Members of this Corporation with vote. Each International District may send two (2) representatives of its choice, whether or not the representative is a dental hygienist, consumer board member, or another individual appointed by the International District.

The members of each District who accept the ADEX Dental Hygiene Exam shall elect one (1) dental hygiene representative who shall also be elected as a member of the Dental Hygiene Examination Committee. All members of each District shall also elect one (1) consumer board member representative who is or has been a member of a Member Board to attend and participate in annual meetings of Members of this Corporation. Dental Hygiene representatives who are elected by their district must be from a state that accepts the ADEX Dental Hygiene Examination.

The term “Voting Member” shall refer to those Members described in subsections A and B, above.

C. Associate Members. The following organizations shall be admitted as associate, non-voting Members upon payment of an admission fee and annual dues, as provided below:

American Dental Association
American Student Dental Association
American Dental Education Association
American Dental Hygienists’ Association
National Examining Board of Canada
Canadian Dental Association
National Board of Medical Examiners
Federation of State Medical Boards

Each Associate Member may designate one (1) representative to attend and participate in the annual meeting of Members with voice but without vote. As used herein the term "Member" shall be deemed to refer to both "Member Boards" and "Associate Members".

SECTION 2. Districts. The Jurisdictions whose Boards of Dental Examiners are Members of this Corporation shall be divided into Thirteen (13) districts (ADEX Districts). The initial districts shall be adopted by the Board of
Directors, and set out in Exhibit A, attached. Thereafter changes in the districts may be proposed by the Board of Directors or the voting members subject to the approval of the Voting Member Representatives at the annual meeting of the Members to be known as the House of Representatives; however, the House of Representatives by a 2/3 vote of the Members present and voting may at its discretion direct the Board of Directors to redistribute the Jurisdictions within the thirteen (13) districts and this redistribution shall be effective at the opening of the next annual meeting.

SECTION 3. Annual Meeting. The annual meeting of the Member Representatives shall be held, on a date designated by the Board of Directors that does not conflict with any participating testing agency’s annual meeting, for the election of Directors and the transaction of such other business as may come before the body. At the annual meeting the Members shall receive an annual report, in accordance with Article Two, Section 16, of these Bylaws.

SECTION 4. Special Provisions Relating to Annual Meeting of Members. The assembly of the Member Representatives at the annual meeting of the Members of this Corporation shall be known as the "House of Representatives." The Member Representatives of this Corporation, by majority vote, may adopt such rules and procedures as may be deemed necessary, from time to time, for the orderly conduct of the House of Representatives, including limitation of debate, provided, however, that all matters submitted to a vote of the House of Representatives shall be voted upon by the Members as provided in Section 10, below.

SECTION 5. Special Meetings. Special meetings of the Member Representatives, for any purpose or purposes, unless otherwise prescribed by statute, may be called by majority vote of the Board of Directors and shall be called by the President at the request of twenty-five percent (25%) of the Voting Members of this Corporation.

SECTION 6. Place of Meeting. The Board of Directors may designate any place, unless otherwise prescribed by law, as the place of meeting for any annual or special meeting of the Member Representatives.

SECTION 7. Notice of Meeting. Written notice stating the place, day and hour of the annual meeting shall be given to each Member at least Fifty (50) days before the meeting date. Notice of any special meeting of Members shall state the purpose or purposes for which the meeting is called, and shall, unless otherwise prescribed by statute, be delivered not less than ten (10) days, nor more than thirty (30) days before the date of the meeting, either by mail or commercial delivery system, or at the direction of the President, or the Secretary, or the persons calling the meeting, to each Member. If mailed, such notice shall be deemed to be delivered when deposited into the mail, set by e-mail with return receipt, or with a reputable commercial delivery system, addressed to the Member at the Member’s address as it appears in the records of the Corporation, with postage or other delivery charges thereon prepaid.

SECTION 8. Presiding Officer; Order of Business. Meetings of the Member Representatives shall be presided over by the President, or if that
person is not present, by the Vice President. If neither the President nor Vice President is present, a chairman of the meeting to be chosen by a majority of the Member Representatives entitled to vote at the meeting who are present. The Secretary of the Corporation shall act as secretary of every meeting; but, if the secretary is not present, the Member Representatives entitled to vote at the meeting who are present, shall choose any person present to act as secretary of the meeting. The order of business shall be determined by the Executive Committee and/or the Board of Directors at the meeting preceding the annual meeting of the Member Representatives.

SECTION 9. Quorum. A majority of the Voting Members, represented by their duly designated Member Representatives, shall constitute a quorum at any meeting of the Members. If less than a majority of the Members are represented at a meeting, a majority of the Members so represented may adjourn the meeting from time to time provided that at least ten (10) days written notice of the date, time and place of the adjourned meeting shall be given to all Members. At the adjourned meeting, at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally noticed. The Members present at a duly organized meeting may continue to transact business until adjournment while a quorum is present.

SECTION 10. Voting Rights. Each Member Representative of a Voting Member shall have one (1) vote on each matter coming before any annual or special meeting of the House of Representatives.

SECTION 11. Termination of Membership. Notwithstanding any other provision of these Bylaws, the membership of any Member of this Corporation may be terminated as follows:

A. Termination of a Member may be effected by a vote of the Board of Directors if approved by the vote of the Voting Members of this Corporation upon a determination that the best interests of this Corporation will be served by the termination of that Member’s membership in this Corporation. The termination of any Member shall require the affirmative vote of two-thirds of the members of the Board of Directors and the affirmative vote of two-thirds of the Member Representatives at an annual or special meeting of the House of Representatives. Written notice of the proposed termination of any Member shall be given to each Member and each member of the Board of Directors, in the manner set out in Section 7, above, for Members and in Article Three, Section 10 for members of the Board of Directors not less than ninety (90) days before the meeting at which the question will be submitted to a vote of the Board of Directors. The termination shall be effective upon the completion of the vote.

B. The membership of any Member shall be automatically terminated if that Member ceases to meet the qualifications for membership set forth in Section 1, above, or upon the termination of any statute, regulation, resolution, order, agreement between this Corporation and any Member under the terms of which the Member agrees to recognize the results of the examinations developed by this Corporation. The termination of the Member shall be effective from and after the first date upon which the Member has
ceased to so qualify as a Member or upon the termination date of the agreement between the Member and this Corporation.

SECTION 12. Voting of a Member Membership. The membership held by a Member may be voted by the Representative designated by that Member. If the designated Representative is unable to attend, an alternate may be appointed by that Member. The designation of a Representative or an alternate shall be in writing, signed and dated by the President or Chair of the Member.

ARTICLE TWO. BOARD OF DIRECTORS

SECTION 1. General. The property and affairs of this Corporation shall be managed by its governing body which shall be known as the Board of Directors. The Board of Directors shall have and is invested with all and unlimited powers and authorities, except as may be expressly limited by law, or by these Bylaws, to supervise, control, direct and manage the property, affairs and activities of this Corporation, determine the policies of this Corporation, to do or cause to be done any and all lawful things for and on behalf of this Corporation, to exercise or cause to be exercised any or all of its powers, privileges or franchises, and to seek the effectuation of its objects and purposes; provided, however, that (1) the Board of Directors shall not authorize or commit the Corporation to engage in any activity not permitted to be transacted by a not-for-profit corporation; (2) none of the powers of the Corporation shall be exercised to carry on activities, otherwise than as an insubstantial part of its activities, which are not in themselves in furtherance of the purposes of the Corporation; (3) all income and property of the Corporation shall be applied exclusively for such charitable, educational, and scientific purposes as the Board of Directors may deem to be in the public interest in any manner or by any method which the Board of Directors may from time to time deem advisable. No substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation. The Corporation shall not participate in or intervene (including the publication or distribution of statements) in any political campaign on behalf of any candidate for public office. No part of the net earnings or other assets of the Corporation shall inure to the benefit of any Director, Officer, or other private person having, directly or indirectly, a personal or private interest in the activities of the Corporation.

In addition, the duties of the Board of Directors shall include, but shall not be limited to, the responsibility of creating, maintaining and improving examinations of candidates for licensure as dentists, dental hygienists, and other dental health care providers which meet the requirements of the laws and regulations which govern licensing by each of the Member Boards. The following guidelines are to be observed, together with such additional guidelines and directions as may from time to time be determined by the Board of Directors:

A. The Board of Directors shall direct the activities of the Dental and Dental Hygiene Examination Committees and implement those Committee recommendations approved by the Board of Directors. The Board shall direct that the National Uniform Examination content must be within the scope of practice common among the Jurisdictions of the Member Boards.
B. The Board of Directors shall report at least annually in writing (which may be by electronic mail) to each Member regarding its actions. In addition corrected and approved minutes of each Board of Directors meeting shall be sent to each member and the representative of each Voting Members.

SECTION 2. Number, Tenure, Qualifications and Election Procedure. The number of Directors of this Corporation shall be eighteen (18). Each Director shall be elected by the Member Representatives at the annual meeting of Members (House of Representatives) and shall serve a term of three (3) years, or until their successors have been duly elected and shall have qualified. The initial Directors [named in the Articles of Incorporation] shall be assigned to three classes and shall serve terms of one, two or three years according to the class to which they are assigned. On the expiration of each term, Directors shall be elected to serve a full three-year term. No Director shall serve more than two full three-year terms; however, an initial short term shall not be included in this limitation.

The persons to be elected to the Board and their manner of election shall be as follows:

A. One dentist licensed to practice in one of the Member Board Jurisdictions, who is or has been a member of a Member Board within that ADEX District shall be elected to the Board of Directors from each of the Thirteen (13) ADEX’s Districts established as provided in Article 1, Section 2, above. The election of these Directors shall take place at the annual meeting of Members during which District Caucuses shall be scheduled and one (1) Director shall be elected from each of the Thirteen (13) Districts by the Member Representatives from each of the Member Board at their separate District Caucus. The results of the election shall be reported to the House of Representatives.

B. Two (2) dental hygienists, each of whom shall be licensed to practice in one of the Member Jurisdictions who is or has been a member of a Member Board shall be elected to the Board of Directors by majority vote of the Member Representatives at a meeting of the full House of Representatives during the annual meeting of Members. If there are more than two candidates, the two candidates receiving the highest number of votes shall be deemed elected.

C. Two (2) persons who are neither a dentist nor a dental hygienist but who are or have been a consumer representative on a Member Board shall be elected to the Board of Directors by vote of the House of Representatives.

D. The following persons shall serve on the Board of Directors ex officio the Chair of the Dental Examination Committee, with voice but without vote; the Chair of the Dental Hygiene Examination Committee, with voice but without vote; the Chief Executive Officer, of this corporation with voice but without vote; and the Chief Operating Officer of this Corporation, with voice but without vote.
SECTION 3. Regular Meetings. A regular meeting of the Board of Directors shall be held without other notice than this Bylaw immediately after, and at the same place as, the annual meeting of Members (House of Representatives). The Board of Directors may provide, by resolution, the time and place for the holding of additional regular meetings without other notice than such resolution. All meetings of the Board of Directors shall be open unless an Executive Session is called for by a member of the Board and approved by majority vote of the Board. Meetings of the Board of Directors (except the meeting immediately following the annual meeting of the House of Representatives) may be held by telephone conference call, provided all Directors have been given notice of the meeting, a quorum is present and those participating can hear and be heard by all other participants.

SECTION 4. Resignation. Any Member of the Board of Directors may resign at any time by submitting a written resignation to the Secretary of the Corporation. The resignation shall take effect at the time specified therein; and, unless otherwise specified therein, acceptance of the resignation by the Board of Directors shall not be necessary to make it effective.

SECTION 5. Removal. Any person serving on the Board of Directors may be removed by two-thirds vote of the other members of the Board of Directors at any regular, annual or special meeting of the Board of Directors.

SECTION 6. Vacancies. A vacancy on the Board of Directors shall be filled by majority vote of the Board of Directors with a person drawn from the same constituency as the person whose death, resignation or removal has created the vacancy. The person so elected shall serve only until the next annual meeting of the House of Representatives.

SECTION 7. Location of Meetings. All meetings of the Board of Directors shall be held at times and places or by other means as determined by the Board of Directors.

SECTION 8. Annual Meeting. The Board of Directors shall hold an annual meeting on the day of the annual meeting of the Members, immediately following the annual meeting of Members or at such other time and place as may be designated by the Board of Directors.

SECTION 9. Regular Meetings – Notice. Regular meetings of the Board of Directors shall be held with or without notice at such time or times and place or places, as shall be determined, from time to time, by resolution of the Board of Directors. Any business may be transacted at any regular meeting.

SECTION 10. Special Meetings – Notice. Special meetings of the Board of Directors may be called at any time by the Secretary upon the request of the President or Vice President, or upon the written request of not less than six (6) members of the Board of Directors. The place of a special meeting shall be designated in the notice. Written notice of a special meeting of the Board of Directors, stating the place, day and hour of the meeting and the purpose thereof, shall be sent to each member of the Board of Directors at least twenty-one (21) days before the day on which the meeting is to be held, delivered by registered or certified mail, return receipt requested, by e-mail or by a reputable
commercial delivery system, to the address on the records of the Corporation. Notice shall be deemed to be given on the date deposited in the mail, or with sent with a reputable commercial delivery system, with postage or other delivery charges thereon prepaid.

SECTION 11. Waiver of Notice. Whenever any notice is required to be given to any Member of the Board of Directors under the provisions of these Bylaws, the Articles of Incorporation, or applicable law, a waiver of notice in writing, signed by a member of the Board of Directors shall be deemed equivalent to the giving of such notice. Attendance of a Director at any meeting shall constitute a waiver of notice of that meeting, except where the Board of Directors Member attends for the express purpose, stated at the opening of the meeting, of objecting to the transaction of any business because the meeting is not lawfully called or convened.

SECTION 12. Quorum. A quorum at any meeting of the Board of Directors shall consist of a majority of the members of the Board of Directors. In the absence of a quorum, those present may adjourn the meeting to a future date, with at least seven (7) days written notice to the members of the Board of Directors, at the adjourned meeting, if a quorum is present, any action may be taken which might have been taken at the meeting as originally called.

SECTION 13. Voting. Each Member of the Board of Directors shall be entitled to one vote on all questions coming before the meeting. The act of the majority of the Board of Directors members present at a meeting, at which a quorum is present, shall be the act of the Board of Directors. Proxy voting is not permitted.

SECTION 14. Actions Without a Meeting. Any action that may be taken by the Board of Directors at a meeting may be taken without a meeting if consent in writing, setting forth the action to be taken, shall be signed by all of the members of the Board of Directors.

SECTION 15. Compensation. The members of the Board of Directors shall not receive a salary for their services on the Board of Directors, but a per diem and travel expenses may be allowed for attendance at regular or special meetings of the Board of Directors in accordance with policies adopted by the Board of Directors. Nothing herein shall be construed to preclude any Member of the Board of Directors serving the Corporation in any other capacity and receiving compensation therefore.

SECTION 16. Reports to Members. The Board of Directors shall cause an annual report of the activities and operations of the Corporation, including a detailed financial statement prepared by certified public accountants retained by the Corporation showing in summary form the financial affairs and transactions of the Corporation, as well as its financial position as of the close of its immediately preceding fiscal year. The annual report, as approved by the Board of Directors, shall be presented by the officers, in both oral and written form, to the House of Representatives at the annual meeting of Members.
SECTION 17. Committees. The President shall have the authority to appoint, with the advice and consent of the Board of Directors, such committees in addition to the standing committees authorized by Article Five of these Bylaws, as the President and the Board of Directors shall deem necessary for the operation of this Corporation.

ARTICLE THREE. OFFICERS

SECTION 1. Qualifications, Nomination and Election. The Officers of this Corporation shall be a President, a Vice President, a Secretary and a Treasurer. The Officers shall be elected by majority vote of the Voting Members at the Annual Meeting of the House of Representatives. Each person nominated and elected as an officer must be:

a) licensed as a dentist of any of the Jurisdictions whose Board of Dental Examiners is a Member Board, who is or has been a member of the House of Representatives; and

b) be or have been a voting member of a Member Board.

SECTION 2. Term of Office and Limitation of Terms. Each Officer shall serve for a term of one year or until a successor is elected, or until their death, resignation, or removal, whichever first occurs. The term of office shall commence on the first day of the month following the Annual meeting of the House of Representatives. An officer may be re-elected for up to three (3) additional one year terms.

SECTION 3. Duties of Officers:

A. The President. The President shall preside at all meetings of the Members and the Board of Directors. The President may vote only in the event the members of the Board of Directors who are present and voting cast equal numbers of votes for and against a question which has been put to a vote in that event the President may but is not required to vote. The President shall serve as an ex-officio member of all committees and shall have the power to call meetings of the Members or the Board of Directors, subject to the provisions of these Bylaws, and appoint the standing committees of the Corporation subject to the approval of the Board of Directors as provided in these Bylaws. In addition, the President shall have other powers, duties, and responsibilities as delegated to him by the Board of Directors.

B. The Vice President. The Vice President shall preside at all meetings of the Members or Board of Directors in the absence of the President. The Vice President shall vote only if he or she has been elected to the Board but the Vice President may vote to break a tie, as provided in subsection A, above, if presiding in the absence of the President. In the event of the death or incapacity of the President, the Vice President shall exercise all the powers and duties granted to the President hereinabove. The Vice President shall have such other powers, duties and responsibilities as may be delegated to him by the Board of Directors.
C. **Secretary.** The Secretary shall: (a) keep the minutes of the proceedings of the Members and of the Board of Directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records of the Corporation; (d) keep a register of the post office address of each Member and Member Representative which shall be furnished to the Secretary by the Member; (e) have general charge of the books and records of the Corporation; and (f) in general perform all duties incident to the office of Secretary and other duties from time to time assigned by the President or by the Board of Directors. The Secretary shall only vote if he or she has been elected to the Board of Directors.

D. **Treasurer.** The Treasurer shall: (a) have charge and custody of and be responsible for all funds of the Corporation; (b) receive and give or cause to be given receipts of monies due and payable to the Corporation from any source whatsoever, and deposit or cause to be deposited all monies in the name of the Corporation in banks, trust companies or other depositories selected in accordance with the provisions of Article V of these Bylaws; and (c) in general perform or cause to be performed all of the duties incident to the office of the Treasurer and other duties assigned by the President or by the Board of Directors. If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of these duties in a sum and with a surety or sureties determined by as the Board of Directors. The Treasurer shall only vote if he or she has been elected to the Board of Directors.

**SECTION 4. Resignation.** Any officer may resign by delivering a written resignation to the President or Secretary of the Corporation. The resignation shall take effect from the time of its receipt by the President or Secretary, unless some other time is fixed in the resignation, and then from that time. Acceptance of the resignation by the Board of Directors shall not be required to make it effective.

**SECTION 5. Removal.** Any Officer elected or appointed by the Board of Directors and any employee of the Corporation may be removed or discharged by a majority vote of the members of the Board of Directors present at any regular meeting or any special meeting called for that purpose, whenever, in their judgment, the best interest of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

**SECTION 6. Vacancies.** In the event an office becomes vacant due to the death, incapacity, resignation, or removal of the individual holding the office, the Board of Directors shall elect an individual with the same qualifications to hold that office.

**ARTICLE FOUR. GENERAL PROVISIONS**

**SECTION 1. Fiscal Year.** The fiscal year of the Corporation shall begin on July 1 and end on the 30th day of June of each year.
SECTION 2. **Banking Authority.** The Board of Directors shall, from time to time, determine the rules and regulations governing the banking authority, safe deposit boxes and escrow custody safekeeping, and agency deposits or accounts of the Corporation.

SECTION 3. **Vote by Ballot.** At any meeting of the Board of Directors, upon motion duly made and carried by a majority of those entitled to vote, the voting upon any matter or question shall be by written ballot.

SECTION 4. **Loans.** The Corporation shall not loan money to any officer or any member of the Board of Directors.

SECTION 5. **Conflict of Interest.** No Officer, Member Representative, Director, or member of any committee of the Corporation may be an officer, director, or member of an operational, governance, or policy-making committee of an organization that:

(a) *Develops and administers licensure examinations which are substantially the same as those developed by the Corporation;* and

(b) *Is not authorized to administer examinations developed by the Corporation.*

**ARTICLE FIVE STANDING COMMITTEES**

SECTION 1. **Executive Committee.** There shall be a standing Executive Committee consisting of the President, Vice-President, Secretary, Treasurer, and Immediate Past-President of this Corporation as well as such other members of the Board of Directors as may be from time to time designated by the Board of Directors. The Executive Committee shall meet at such times and in such places as it shall deem necessary for the conduct of the affairs of the Corporation between meetings of the entire Board of Directors. The Executive Committee shall exercise the authority of the Board of Directors between meetings of the Board of Directors subject to such restrictions and guidelines as may be adopted, from time to time, by the Board of Directors. The Executive Committee shall keep regular minutes of its proceedings and the same shall be recorded in the minute book of the Corporation. The Secretary of this Corporation shall act as the Secretary of the Executive Committee.

SECTION 2. **Articles of Incorporation and Bylaws Committee.** The Board of Directors may appoint a standing committee to consider and make recommendations on all proposed changes or amendments to the Articles of Incorporation and Bylaws for action by the Board of Directors and by the Voting Members.

SECTION 3. **Budget Committee.** The Board of Directors may appoint a standing committee to review the reports of financial operations of this Corporation and to develop an annual budget to be presented to the Board of Directors for review and approval on a schedule established by the Board of Directors.
SECTION 4. Calibration Committee. The Board of Directors may appoint a standing committee to establish standards and procedures for the calibration of all those persons conducting, administering, and grading examinations developed by this Corporation.

SECTION 5. Quality Assurance Committee. The Board of Directors may appoint a standing committee to establish procedures for and conduct of a post examination analysis to be completed annually after the close of the examining season. The information developed from the examination analysis shall be provided to the Dental Examination Committee and the Dental Hygiene Examination Committee, as well as the Board of Directors and the Membership at the annual meeting of the House of Representatives.

SECTION 6. Examination Review Committee. The Board of Directors may appoint a standing committee to develop standards for the review of complaints received with respect to the examinations developed by this Corporation and the resolution or disposition of those complaints.

SECTION 7. General Provisions - Standing Committees. For all those standing committees, the Board of Directors shall establish the size of a committee, the Members of which shall be appointed upon the recommendation of the President and the approval of the Board of Directors.

SECTION 8. Ad Hoc Committees. The Board of Directors may at any time establish such other committee or committees for such purposes with such composition and for such periods of time as it may determine to be necessary or in the best interest of the Corporation.

SECTION 9. Dental Examination Committee.

A. Chair. The Chair of the Dental Examination Committee shall be appointed by the Board of Directors. Any person nominated to serve as Chair of the Dental Examination Committee must be a dentist who is, at the time of appointment licensed to practice in one of the Jurisdictions the Board of Dental Examiner(s) of which is a Member Board of this Corporation. The Chair shall serve a term of three (3) years or until a successor has been duly elected and qualified.

B. Size and Composition. Each member of this committee shall have one (1) vote except the Chairman who shall only vote in the event of a tie. The committee membership shall include:

i) One (1) dentist from each Member Board.

ii) One (1) Member Board consumer representative.

iii) One (1) dentist educator selected from each ADEX District.

iv) The Chair of the Dental Examination Committee
C. **Subcommittees.** The Dental Examination Committee shall appoint subcommittees in restorative dentistry, prosthetics, periodontics, endodontics and computer simulated case based exams, as well as such subcommittees as it deems necessary to the conduct of its work. The members of each subcommittee shall be appointed from among the members of this Committee.

D. **General Provisions.**
1. Committee Member appointments shall be effective as of the first day of the month following the annual meeting of Members. Each Member of the Committee shall serve a three-year term.

2. Qualifications. Each person appointed to the Committee, other than faculty members, must be a dentist actively practicing in one of the Jurisdictions whose Dental Board is a Member. Each faculty member must be a licensed dentist serving on the faculty of a dental school located in a Jurisdictions whose Dental Board is a Member.

E. **Consultants.** The Dental Examination Committee is empowered to secure the assistance of such consultants as the committee or its Chair may deem necessary from time to time. The consultants may be members of faculties of dental schools in any of the Jurisdictions whose Dental Boards are Members of this Corporation. Consultants are not members of this Committee and shall not vote.

F. **Duties.** The Dental Examination Committee shall have the following duties with respect to the dental examination developed by this Corporation, and such other duties as may from time to time be delegated to it by the Board of Directors:

1. Prepare the initial dental exams, content, procedures for administration and scoring to be distributed by this Corporation;

2. Review and prepare a critical analysis of content, breadth, depth and scope of all dental examinations developed by this Corporation;

3. Aid in preparing the content and format of the dental examinations conducted by this Corporation;

4. Make recommendations to the Board of Directors for improving the dental examinations;

5. Serve in any other capacity as determined by the Board of Directors; and

6. Prepare and present regular reports to the Board of Directors containing its recommendations, suggestions and actions with respect to the dental examinations.
SECTION 10. Dental Hygiene Examination Committee

A. Chair. The Chair of the Dental Hygiene Examination Committee shall be appointed by the Board of Directors. Any person nominated to serve as the Chair of the Dental Hygiene Examination Committee must be a licensed dental hygienist who is, at the time of appointment, licensed to practice in one of the Jurisdictions where the Board or Committee responsible for qualifications and licensure of dental hygienists (sometimes referred to in this Section as “Dental Hygiene Boards” is a Member of the Corporation. The Chair shall serve a term of three (3) years or until a successor has been duly elected and qualified.

B. Size and Composition. This committee shall be composed of fifteen (15) members, one of whom shall be the Chair. Each member of this committee shall have one (1) vote except the Chair who shall only vote in the event of a tie. The committee membership shall include:

i) (1) Dental Hygienist appointed from each ADEX District.

ii) (1) Dentist.

iii) (1) Board Member Consumer Representative.

iv) (1) Dental Hygiene Educator.

v) The ADEX psychometrician (non-voting)

C. Subcommittees. The Dental Hygiene Examination Committee may from time to time appoint such subcommittees, as it deems necessary to conduct its work. The members of each subcommittee shall be appointed from among the voting members of this Committee.

D. General Provisions.

1. Appointments and Term. Committee member appointments shall be effective as of the first day of the month following meeting of member. Each person appointed to the Committee shall serve a three-year term.

2. Qualifications. Each person appointed to the Committee, other than the faculty member, must be a dentist or dental hygienist actively practicing in one of the Jurisdictions whose Dental or Dental Hygiene Board is a Member Board. The faculty member must be a licensed dental hygienist serving on the faculty of a dental or dental hygiene school located in a Jurisdictions whose Dental Hygiene Board is a Member.

E. Consultants. The Dental Hygiene Examination Committee may secure the assistance of such consultants in dental hygiene as the committee or its Chairman may deem necessary from time to time. The consultants may be members of faculties of schools of dental hygiene or dental schools in any of the Jurisdictions whose Dental Hygiene Boards are Members of
this Corporation. Consultants are not members of this Committee and shall not vote.

F. Duties. The Dental Hygiene Examination Review Committee shall have the following duties and such other duties as may from time to time be delegated to it by the Board of Directors:

1. Develop the initial Dental Hygiene Examination of this Corporation;

2. Review and prepare a critical analysis of results of the dental hygiene examinations conducted by this corporation and particularly as they determine the performance of candidates;

3. Aid in revising the content and format of subsequent dental hygiene examinations of this Corporation;

4. Make recommendations to the Board of Directors for improving the dental hygiene examinations;

5. Serve in any other capacity as determined by the Board of Directors; and

6. Prepare and present regular reports to the Board of Directors containing its recommendations, suggestions and actions.

ARTICLE SIX. RULES OF ORDER

The Standard Code of Parliamentary Procedure shall govern any meeting of the Members, the Board of Directors and all other committees; in the event of conflict with these Bylaws, the Bylaws control. The President or presiding Officer may appoint a parliamentarian.

ARTICLE SEVEN. INDEMNIFICATION OF DIRECTORS AND OFFICERS

The Corporation shall have the power to indemnify any person who is serving or has served the Corporation as a member of the Board of Directors, officer, employee, committee chairman or member, or examiner, pursuant to and to the maximum extent authorized by K.S.A. 17-6305, as amended.

ARTICLE EIGHT. AMENDMENTS

Amendments to the Bylaws may only be proposed by a Voting Member or by the Board of Directors. The Bylaws may be amended by a 2/3 vote of the Members present, at any meeting of the Members which has been duly called and held in accordance with these bylaws, provided that the proposed amendment is sent to the Members of the Corporation at least ninety (90) days
prior to the meeting. These Bylaws may be amended, without notice, by the vote of seventy-five (75) percent of all the Voting Members at a duly called annual meeting.

ARTICLE NINE. ELECTRONIC MEETINGS

Any meeting of the House of Representatives, Board of Directors, or any committee may be held, in whole or part, via internet, or other communication technology. Any meeting held via internet or other communication technology, shall at a minimum, permit participants who participate electronically to hear or read proceedings substantially concurrent with their occurrence, vote on matters to all participants for a vote, pose questions, and make comments.

*Adopted 05.10.05*
*Revised 05.11.06*
*Revised 06.17.07*
*Revised 06.15.08*
*Revised 06.13.09*
*Revised 06.27.10*
*Revised 11.07.10*
*Revised 11.10.13*
*Revised 10.09.14*
Dr. Wade Winker, FL moved, and Dr. Arthur McKibbin, Jr., NH, seconded a motion to approve the ADEX Bylaw changes. The motion was approved by general consent.

**Presentation by Dr. Guy Shampaine, MD, ADEX CEO “Patient Centered Curriculum Integrated Format Examinations.”**

Dr. Guy Shampaine delivered a presentation on the background and development of the new ADEX Patient Centered CIF Examination:

This examination format was developed in a collaborative effort between examiners, state dental board members, and educators, in an effort to address in a comprehensive manner, the ethical considerations when patient care is a part of the licensure examination process. In schools where they choose to adopt this examination format, the patient care will be delivered utilizing the dental schools patient care treatment protocols. The grading of the candidate performance will remain an exclusive, independent process conducted by of the examiners without any change in the grading protocol currently in place. In addition, the required patient follow-up care will be
immediately provided, under supervision of the dental school faculty, utilizing the applicable patient care philosophy of the dental school.

The new format required only two rule changes to the existing examination.

The first rule change is that candidates are no longer required to independently evaluate their patient for treatment in the examination. Examiners, and all testing agencies have long understood that faculty review the planned patient care for examinations in spite of the previous rule, because in most instances they were already treatment planned as patients of the dental school. This rule change does not pose a problem for the ADEX Examination, because diagnosis and treatment planning is comprehensively tested in a six-hour case-based computer examination, the DSE, as well as the fact that many rejections are due to examination requirements rather than inappropriate diagnosis. For example, a latex sensitive patient is not eligible to sit in the examination.

The second rule change is, examiner rejection of the proposed patient treatment will not count against the candidate, if it is a result of an error in the dental school's treatment plan; or if it is the appropriate treatment plan but it does not meet examination requirements, such as the patient must be 18 years of age or older.

**Business Session**

Nomination of ADEX Officers for 2015 – 2016: Dr. Stanwood Kanna passed the gavel to Dr. Bruce Barrette, Immediate Past President to accept the nominations for the office of President of ADEX.

Dr. Arthur” McKibbin, NH moved to nominate Dr. Stanwood Kanna, HI, as President of ADEX for the 2015- 2016 term.

There were no further nominations and the ADEX House of Representatives elected Dr. Stanwood Kanna, HI as ADEX President for the 2015 – 2016 Term.

Sybil Gant, RDH, DC moved to nominate Dr. William Pappas, NV, as Vice-President of ADEX for 2015 - 2016 term.

There were no further nominations and the ADEX House of Representatives elected Dr. William Pappas, NV, as ADEX Vice-President for the 2015 – 2016 Term.

Dr. Jezzelle Sonnier, DC, moved to nominate Dr. Jeffery Hartsog, MS, as Secretary of ADEX for 2015 - 2016 term.

There were no further nominations and the ADEX House of Representatives elected Dr. Jeffery Hartsog, MS, as ADEX Secretary for the 2015 – 2016 Term.

Dr. A. Cesar Garcia-Aquirre, PR moved to nominate Dr. Conrad “Chip” McVea, LA, as Treasurer of ADEX for 2015 - 2016 term.

There were no further nominations and the ADEX House of Representatives elected Dr. Conrad “Chip” McVea, LA, as ADEX Treasurer for the 2015 – 2016 Term.

**Nomination of Consumer Members of the Board of Directors Members**
Dr. Jezzelle Sonnier, DC moved to nominate Mr. Alton Harvey, Sr., OR as Consumer Member of the ADEX Board of Directors for a 3 year term.

Dr. Mathew Miller, IN moved to nominate Ms. Clance LaTurner IN, as Consumer Member of the ADEX Board of Directors for a 3 year term.

There were no further nominations and the ADEX House of Representatives elected Mr. Alton Harvey, Sr., OR, and Ms. Clance LaTurner, IN, as the Consumer Members of the ADEX Board of Directors for three year term.

Nomination of Dental Hygiene Board of Directors Member

Marie Ellen Brickley-Raab, RDH, MD, moved to nominate Karen Dunn, RDH, OH, as a Dental Hygiene Member to the ADEX Board of Directors.

Dr. Rhonda Hennessy, MI, moved to nominate Mary Johnston, MI, as a Dental Hygiene Member to the ADEX Board of Directors.

Dr. Rand Harlow, IL, moved to nominate Kathy Heiar, RDH, IL, as a Dental Hygiene Member to the ADEX Board of Directors.

Ms. Judith Ficks, WI, moved to nominate Nan Kosydar Dreves, RDH, MBA, WI, as a Dental Hygiene Member of the ADEX Board of Directors.

Caucuses: The House broke into District Caucuses.

District Elections: The following are the caucus election results.

**District 2:**
- Dr. Patricia Parker, OR - District Director, Term 2018
- Janet Primiano, RDH, HI - RDHEC & RDHADEXHR Member, Term 2017
- Alton Harvey, Sr. OR - ADEXHR Consumer Rep., Term 2016

**District 3:**
- Dr. Bryan Chapman, MO - District Director, Term 2018
- Debbie Polc, RDH, MO - RDHEC & RDHHR Member, Term 2018
- TBD ADEXHR Consumer Rep., Term 2016
- TBD Educator, DEC, Term 2018

**District 4:**
- Dr. Keith Clemence, WI - District Director, Term 2018
- Beth Clemence, RDH, WI - RDHEC & RDHHR Member, Term 2018
- Judy Ficks, RDH, WI - ADEXHR Consumer Member, Term 2016

**District 5:**
- Laverne Whitmore, RDH, IN - RDHEC & RDHHR Member, Term 2016

**District 6:**
- Dr. John Douglass, TN - District Director, Term 2018
- Tammy Swecker, RDH, VA - RDHEC & RDHADEXHR Member, Term 2018

**District 7:**
- Dr. John Reitz, PA - District Director, Term 2018

**District 8:**
- Ms. Diane Smith, DC - ADEXHR Consumer Rep., Term 2016
Lynn Martell, RDH, CT - RDHEC & RDHADEXHR Member, Term 2016

District 9:
Ms. Lynn Joslyn, NH - ADEXHR Consumer Rep., Term 2016
Susan Perlini, RDH, RI - RDHEC & RDHADEXHR Member, Term 2017

District 10:
Diane Denk, ME - ADEXHR Consumer Rep., Term 2015 HR
Carol Williams, RDH, ME – RDHEC & RDHADEXHR Member Term 2016

District 11:
Dr. Millard “Buddy” Wester, NC - District Director, Term 2018
E. Clark Jenkins, NC - ADEXHR Consumer Rep., Term 2016
Patty Cassidi, RDH, LA – RDHEC & RDHADEXHR Member, Term 2018
Dr. Eileen Torres, PR - Educator DEC, Term 2018

District 12:
Catherine Cabanzon, RDH, FL - RDHEC & RDHADEXHR Member, Term 2017
Vicki Campbell, FL, ADEXHR Consumer Rep., Term 2016

District 13:
Dr. Irving McKenzie, JA - District Director, Term 2018
Salli-Jo Walker, RDH, JA – RDHEC & RDHADEXHR Member, Term 2018
Mr. Michael Williams, JD, JA - HOR Consumer Rep., Term 2016 HR
Dr. Winston Grey, JA - Educator DEC, Term 2018 HR

Speeches by Dental Hygiene Board of Director Candidates:

All four candidates or their proxies gave brief remarks about their desire to be elected as the Dental Hygiene Representative to the ADEX Board of Directors.

Ballots were distributed.

Election of ADEX Dental Hygiene Members to the ADEX Board of Directors

Mr. Patrick Braatz, COO, reported that there were 50 ballots cast out of 52 eligible votes andMs. Nan Kosydar Dreves, RDH, MBA, WI, and Ms. Mary Johnston, RDH, MI received the two highest number of votes and were elected to a 3 year terms on the ADEX Board of Directors.

Approval of Dental Examination:

Dr. Charles Holt, Jr., TN, moved and Ms. Clance LaTurner, IN, seconded a motion to approve the dental examination as recommended by the Board of Directors. The motion passed by general consent.

Approval of Dental Hygiene Examination:

Ms. Cheryl Bruce, RDH, MD, moved and Ms. Irene Stavros, FL. seconded a motion to approve the dental hygiene examination as recommended by the Board of Directors. The motion passed by general consent.

Presentation by Dr. William Pappas, NV, ADEX Treasurer “ADEX Quality Assurance Site Visits”
Dr. William Pappas, reported to the House of Representatives on the implementation of QA site visit for each testing agency for the Dental and Dental Hygiene Examinations.

The site visitors will be made up of examiners from one of the other testing agencies and they will use a check list that has been developed by the ADEX Quality Assurance Committee.

Dr. Pappas reviewed the standards previously adopted by the QA Committee and commented as chair of the Calibration Committee that he was pleased to see Calibration as one of the standards.

The site visits will take place at least one time during the year examination cycle.

**Presentation by Alex Vandiver, CEO, CDCA, Michael Zeder, CDCA and Dr. Conrad “Chip” McVea, President – CITA “ADEX Dental Examination Portal”**

At the November 2015 ADEX meeting, The Commission on Dental Competency Assessments (CDCA) and The Council of Interstate Testing Agencies (CITA) demonstrated their new Dental Examination Score Portal (DESP) secure website. This website streamlines the results of all ADEX testing agencies to a single on demand source. Logins and access will be granted at no cost to all licensing jurisdictions that accept ADEX. This website should also eliminate, for many candidates, the need to request a paper copy of their scores allowing them to obtain a license more quickly.

**Future Meeting Dates**

The 12th Annual ADEX House of Representatives Meeting will be held at an earlier time in either August or September of 2016 and that date will be determined by the ADEX Executive Committee as soon as the hotel is contacted to verify a date.

Adjournment: Dr. Arthur McKibbin, NH, moved and Dr. Scott Houfek, WY, seconded a motion for adjournment. The motion passed by general consent. The meeting was adjourned at 11:55 a.m. CST

Proc. 11th H of R 11.15.15(2)